



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	7150436
Procuring Entity	KABASALAN INSTITUTE OF TECHNOLOGY
Title	ADMIN OFFICE SUPPLIES (JULY TO SEPTEMBER 2020)
Area of Delivery	Zamboanga Sibugay

Solicitation Number:	20-07-121-01	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	04/08/2020
Approved Budget for the Contract:	PHP 313,450.00	Last Updated / Time	04/08/2020 00:00 AM
Delivery Period:	10 Day/s	Closing Date / Time	10/08/2020 17:00 PM
Client Agency:			
Contact Person:	Zaiton Navarro Sumpo Admin. Officer I F.L. Peña Kabasalan Zamboanga Sibugay Philippines 7005 63-905-4989139 63-328-2158 kit_knvs@yahoo.com.ph		

Description

INVITATION FOR SUBMISSION OF QUOTATION (SHOPPING)

The ZAMBOANGA SIBUGAY POLYTECHNIC (ZSPI) formerly KABASALAN INSTITUTE OF TECHNOLOGY (KIT), through the General Appropriations Act (GAA) of 2018 intends to apply the sum THREE HUNDRED THIRTEEN THOUSAND FOUR HUNDRED FIFTY PESOS ONLY (Php 313,450.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Procurement of FOR ADMIN OFFICE SUPPLIES (JULY TO SEPTEMBER 2020) use. Price Quotation received in excess of the ABC shall be automatically rejected at bid opening.

Procurement will be conducted in consonance with Section 52.1b Shopping of the 2016 Revised Implementing Rule and Regulations (IRR) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act". Only sealed bids/Quotations from eligible bidders will be opened and a contract will only be awarded to the Lowest Calculated Responsive Quotation

Price Quotation must be delivered to the address below on or before AUGUST 10, 2020; 5:00 p.m.

Opening of Price Quotation shall be on AUGUST 11, 2020; 9:00 a.m. at KIT FITNESS ROOM. Late price quotation shall not be accepted.

The ZAMBOANGA SIBUGAY POLYTECHNIC (ZSPI) reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ZAITON N. SUMPO
BAC Secretary for Goods and Services
Zamboanga Sibugay Polytechnic Institute
F.L. Peña, Kabasalan, Zamboanga Sibugay
Email Address: kit_knvs@yahoo.com.ph
Tel/Fax No. (062)955-0238

ROMMEE A. TAMSI
Chairperson
Bids and Awards Committee
09364887329

Other Information

Items listed in Request for Price Quotation form shall be awarded per item basis.

Created by Zaiton Navarro Sumpo

Date Created 03/08/2020

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PRICE QUOTATION FORM

PR No.: **20-07-121-01**

Date: _____

Sir/Madam:

After having carefully accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (in Peso)	OFFER		REMARKS (Price/Others)
				Compliance with the Technical Specification (please check)		
				YES	NO	
			123,450.00			
Lot 1 - Office Supplies						
DATA FOLDER, made of chipboard, taglia lock (Flexi Folder)	50	piece		[]	[]	
PAPER, MULTICOPY, A4, 80gsm	165	ream		[]	[]	
Notarial Seal #24 (40's/pack)	200	pack		[]	[]	
Board Paper, Legal Size, 20pcs/pack	50	pack		[]	[]	
Specialty Board Paper (Blue, venum, legal, 220gsm) (1000pcs/box)	2	bxs.		[]	[]	
Mailing Envelope, legal size, sub 20, 10xx	2	box		[]	[]	
Envelope, Legal size, 500s/box	3	box		[]	[]	
CLEARBOOK, Legal Size	30	pcs		[]	[]	
Clearbook Refill, Legal size 10pcs/set	30	set		[]	[]	
SIGN PEN, black	100	piece		[]	[]	
Ordinary Ballpen - Black	100	pcs		[]	[]	
Ordinary Ballpen - Red	70	pcs		[]	[]	
TAPE, electrical, 18mm x 16m min	30	roll		[]	[]	
Tape, masking, width: 24mm (1")	15	roll		[]	[]	
Glue, All Purpose, 300 Grams Min.	50	jar		[]	[]	
Toner CF217A, 17A	3	tube		[]	[]	
BATTERY, dry cell AA, 2 pieces per blister pack, Rechargeable	10	pack		[]	[]	
BATTERY, dry cell AAA, 2 pieces per blister pack, Rechargeable	10	pack		[]	[]	
Trash can, 20liters cap.	12	unit		[]	[]	
Dustpan	10	unit		[]	[]	
Toner Cart, HP Ce285a (Hp85a), Black	5	cart		[]	[]	

 (Name & Signature Over Printed Name)

SUPPLIER

 Establishment Address

 Email Address

 Tel./Mobile/Fax No.

 (Signature Over Printed Name)

CANVASSER



Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
 Region IX, Zamboanga Peninsula
ZAMBOANGA SIBUGAY POLYTECHNIC INSTITUTE
 Kabasalan, Zamboanga Sibugay
Asia Pacific Accreditation & Certification Commission (APACC) -Silver Level

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ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (in Peso)	OFFER		REMARKS (Price/Others)
				Compliance with the Technical Specification		
				YES	NO	
			190,000.00			
Lot 2 - Office Devices and furniture						
USB 16 GB	20	unit		[]	[]	
PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	1	unit		[]	[]	
Steel Rack (5 layers)	2	unit		[]	[]	
Office Chair, high back	11	unit		[]	[]	
Office Chair, high back w/o wheel	1	unit		[]	[]	
Office Table w/ drawers 3 x 5 ft. or equivalent	18	unit		[]	[]	

 (Name & Signature Over Printed Name)

SUPPLIER

 Establishment Address

 Email Address

 Tel./Mobile/Fax No.

 (Signature Over Printed Name)

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